

Rocky Mountain Physical Therapy and Sports Injury Center, Inc.
35 Mary Fisher Circle
Pagosa Springs, Co 81147
(970) 731-3303

HIPAA Privacy Policy

July 1, 2004

Rocky Mountain Physical Therapy and Sports Injury Center, Inc. ("PHI) is considered individually identifiable health information that is transmitted or maintained by Rocky Mountain Physical Therapy and Sports Injury Center, Inc. in any form. RMPT will only use or disclose PHI in a manner that complies with HIPAA. All responses to requests for PHI will be limited to the minimum amount of information needed to accomplish the purpose of the request or disclosure. An individual may authorize use, request restrictions, inspect his or her records, and amend and request an accounting of disclosures of his/her PHI. The notice of HIPAA Privacy Practices describes in more detail how an individual's PHI may be used and disclosed.

The HIPAA Contact Person will receive all requests, inquires, questions, and complaints with regard to the use and disclosure of PHI and any questions under this Policy, the Procedures, or the Notice of HIPAA Privacy Practices.

Violations of the Policy may result in disciplinary action up to and including termination.

HIPAA Contact Person:

Jame Venturini
Rocky Mountain Physical Therapy and Sports Injury Center, Inc.
35 Mary Fisher Circle
Pagosa Springs, CO 81147
(970)731-3303
Fax: (970) 731-2201

HIPAA Notice of Privacy Practices

June 2004

This notice describes how medical information about you may be used and disclosed and how you can get access to this information. Please review it carefully.

USE AND DISCLOSURE OF HEALTH INFORMATION

Rocky Mountain Physical Therapy and Sports Injury Center, Inc. (RMPT) may use your health information, that is, information that constitutes protected health information as defined in the Privacy Rule Administrative Simplification provision of the Health Insurance Portability and Accountability Act of 1996 ("HIP AA"), for purposes of making or obtaining payment for your care and conducting health care operations. RMPT has established a policy and procedures regarding disclosure of you health information.

The following is a summary of the circumstances under and purposes for which your health information may be used and disclosed by RMPT:

To Make or Obtain Payment.

RMPT may use or disclose your health information to make payment or to collect payment from third parties, such as other health plans or providers, for the care you receive. For example, RMPT may provide information regarding your coverage or health care treatment to other health plans to coordinate a payment of benefits.

To Conduct Health Care Operations

RMPT may use or disclose your health information for its own operations to facilitate the administration of the RMPT health plan, as necessary, to provide coverage and services to all of RMPT's participants. Health care operations include such activities as:

- Quality assessment and improvement activities.
- Activities designed to improve health care or reduces health care costs.
- Contacting health care providers and participants with information about treatment alternatives and other related functions.
- Underwriting, premium rating or related functions to create, renew, legal services, and compliance programs.
- Review and auditing, including compliance reviews, medical reviews, legal services, and compliance programs.

For Distribution of Health-Related Benefits and Services

RMPT may use or disclose your health information to provide you with information on health-related benefits and services.

When Legally Required

RMPT will disclose you health information when it is required to do so by any federal state, or local law.

To Conduct Health Oversight Activities.

RMPT may disclose your health information to a health oversight agency for authorized activities including audits, civil administrative or criminal investigations, inspections, licensure, or disciplinary action. RMPT, however, may not disclose you health information if you are the subject of an investigation and the investigation does not arise out of or is not directly related you receipt of health care or public benefits.